



DO-IT-YOURSELF POLICY

We appreciate the opportunity to serve you. To make your visit safe and go smoothly, please read, sign, and adhere to the following:

- ✓ An owner or their agent must sign a work order before work can begin on a vessel. An agent who signs on behalf of an owner will be the responsible party along with the owner.
- ✓ Yard rates and services are available at www.baymarineboatworks.com and in our office.
- ✓ You are welcome to work on your boat, however we may require proof of insurance to haul and setup your boat. **NO SUBCONTRACTORS** are allowed in the yard without prior written approval of the yard management.
- ✓ Please help Bay Marine Boatworks (BMB) protect the environment by respecting the laws regarding the use of hazardous materials. BMB complies with all Federal, State and local laws regarding health, safety and the environment. The following restrictions MUST be adhered to:
 - Absolutely no sanding or grinding allowed by Do It Yourselfers.
 - Exceptions can be made on a case-by-case basis with approval from the environmental manager.
 - Do not dump or leave oils, thinners, solvents, resins, antifreeze, or other hazardous materials in the yard. If you require help with disposal of these items, disposal fees including labor, materials and fees will be charged.
 - Your work area must be cleaned on a daily basis. **If the area is left for BMB to clean, the cost will be added to your invoice on a time and materials basis.**
- ✓ Please note:
 - **Only BMB employees may move boat stands, shift pads, or move blocks or boat trailers.** Additional fees may apply.
 - BMB does not loan tools, equipment or supplies of any kind. Our workshops and heavy equipment including, but not limited to our forklifts, crane, and Travelift are off limits to customers.
 - Only BMB employees may perform "Hot Work" (i.e. welding, open flame.), spray painting, or sand blasting.
 - Only BMB employees are allowed to adjust scaffold systems. All scaffolds must be supplied by BMB if available or approved by BMB before use.
 - No unfurling, hoisting sails or going aloft when vessel is stored in yard.
 - Only BMB employees may go atop the mast when vessel is stored in yard.
 - Guests must mind all posted signs and facility notices.
- ✓ Yard access hours:
 - The drive in gate 7:30am – 5:00pm Monday – Friday, excluding some holidays. An access code is available for walk in traffic 7 days a week, 365 days a year.
 - Office Hours 7:30am – 4pm Closed weekends and some holidays.
 - Chandlery Hours 7:30am – 4pm Closed weekends and some holidays.
- ✓ **We require 24 hours minimum notice for launch and/or scheduling of work.**
- ✓ **Violation of any terms will result in additional restrictions or fees.**

I, _____, have read and understand the above policies, and agree to adhere to same while my boat is at Bay Marine Boatworks.

Signed _____ Date _____